

**Honolulu Park Place Club Membership
Rules, Regulations and Information**
(Effective January 1, 2021)

The following Rules, Regulations and Information are intended for the protection of all members of the Honolulu Park Place Club. They have been approved by the Board of Directors of the Association of Apartment Owners of Honolulu Park Place, which is the governing body of the Honolulu Park Place Club. The Rules have been established for the enjoyment and safety of all the residents, and the cooperation of everyone to abide by the spirit of them is important.

1. FACILITIES – The Honolulu Park Place Club facilities are located in two distinct places. Entry from the lobby permits access to the restaurant area. A staircase leading upstairs goes to the lounge, which includes two bowling lanes, library, pool table and lounge. Down the stairs from the restaurant is the entry to the health club, which houses the workout center, the aerobics room, and the racquetball and squash/basketball courts. The walkway across from the restaurant area leads to the pool and Jacuzzi. The lower level also houses the massage room and the men’s and women’s locker rooms. Inside the locker rooms are sauna and steam facilities. On the eighth floor of the building is the Koi Deck. This area has BBQ Hales, a full kitchen and club house called the “Long House,” the tennis court, and four golf-driving courts.

2. MEMBERSHIP – The following categories of membership are available:
 - a. Owner Members -
 1. Apartment owners who occupy their apartments and their immediate family residing in the apartment are eligible for membership.

 - b. Tenant Members – Owners who rent their apartments and elect to transfer club memberships to resident tenants must waive all rights to membership and/or use of all club facilities.

3. REGISTRATION – The right to use the facilities of the Honolulu Park Place Club shall be effective only after the member names have been registered with the General Manager and members have signed a liability waiver. Registration may be required on an annual basis as determined by the General Manager.

4. GUESTS OF THE HONOLULU PARK PLACE CLUB – It is the intention of this section to assure maximum availability of the Club facilities for use by members by limiting guest visits as follows:

a. Each apartment regardless of the number of memberships in the apartment is entitled to a maximum of five (5) guests per week. (This can be any combination of guests or number of visits in a given week.)

b. Individual guests are limited to a maximum of five (5) visits per month regardless of the number of members sponsoring said guest.

c. Family member, out-of-state, and neighbor island guests visiting the member for a period of 3 or more days shall be afforded membership privileges provided they are properly registered (including a signed liability waiver) with the General Manager.

d. User fees for guests may be established by the Board of Directors. Registration upon entry (which includes signing a liability waiver) is required of all guests prior to use of any of the Honolulu Park Place Club facilities. While guests must register upon entry (which includes signing a liability waiver) prior to use of the restaurant or the Long House, guest use of the restaurant and/or attendance at a function at the Long House is not counted toward the five (5) guests per week limit set forth in Rule 4.a. herein or the five (5) visits per month limit set forth in Rule 4.b. herein. See Section 15, below, of these Rules and Regulations for further rules governing the use of the Long House.

e. Club members are responsible for the actions of their guests.

f. Guests shall be accompanied at all times while using the Honolulu Park Place Club facilities by member whom they are visiting.

5. ACCESS TO CLUB – The entrance to the Honolulu Park Place Club is located in the main lobby behind the Security Desk and near the hallway leading to the guest parking. The Lower Lobby level will be used for Exit purposes only. Entry to the Honolulu Park Place Club can only be authorized by Security after members and guests have properly registered.

6. GENERAL INFORMATION –

a. The hours of operation shall be posted on the premises or can be obtained from the General Manager or other staff representatives. They generally open at 4:30 a.m. for the fitness center and locker rooms, and at 8:00 a.m. for all other facilities. The fitness center, locker rooms and the lounge close daily at 11:00 p.m. The other Club facilities close daily at 10:00 p.m. The staff appreciates your cooperation in cleaning up after yourself and replacing all equipment prior to departure.

b. Proper attire must be worn when entering and exiting the Club, including but not limited to footwear and a shirt. No dripping bathing suits or other wet attire may be worn outside of the Club or pool area. It is strictly prohibited for anyone to ride the elevators while dripping wet.

c. Any radios, portable audio and/or video entertainment, electronic games, or similar devices must be used with headphones in order to not disturb other members and guests. Karaoke is not permitted in any areas of the Club.

d. Persons who are either pregnant or who are using any type of medication should not use the steam room/sauna, Jacuzzi or fitness training equipment without a physician's consent and permission.

e. All club members and their guests must sign a waiver of liability before entry to any club facility. All persons under the age of 18 years must have the written approval and waiver of liability form signed by their parent or legal guardian. All children under 14 years of age must be accompanied and supervised by an adult at all times. If a child is proficient enough where they do not need supervision and the child's parent signs a waiver attesting the child is proficient to engage in a specific activity and/or activities, then no supervision will be necessary as a condition of the child engaging in the activities identified in such written waiver.

f. For reasons of safety, no glass containers may be brought into any of the Honolulu Park Place Club facilities, with the exception of the Long House, Hales, Cafe or lounge without the express advance written permission of the Honolulu Park Place Board of Directors.

g. Food and beverages, other than plastic bottles containing water or sports drinks are forbidden in the gym, training room, basketball court, racquetball court and tennis court. Anyone having food or beverages in other club locations is responsible for any damages to the facility that may result.

h. Bicycles, tricycles, skateboards, roller skates or similar devices are not allowed in the Honolulu Park Place Club. Surfboards, body boards, boogie boards or other water equipment are not allowed in the pool or Jacuzzi. Life preservers and US Coast Guard approved flotation equipment may be used in the pool for their intended purposes.

i. You should not utilize the club recreational facilities or equipment without first consulting with your physician or other qualified medical professional. The Honolulu Park Place Club does not provide medical personnel, nor does it render medical advice regarding use of facilities or equipment contained therein.

j. Users should not use, nor attempt to use any exercise equipment or other training equipment without first obtaining proper instruction. A clean, dry hand towel is required at all times while using any exercise equipment. In the interest of personal hygiene, please wipe down the machines and equipment when you are finished using them.

k. Alcoholic beverages may be consumed in the Long House, lounge, pool deck, jacuzzi area, BBQ Hales and Café. No glass is allowed in the pool or jacuzzi area. Alcoholic beverages shall not be taken into other areas of the club. Those under the influence of alcohol may be asked to leave the Honolulu Park Place Club for their own safety or for the safety of other members. If this request is not followed, security may call the police to have such persons removed. Any intoxicated member present in the Honolulu Park Place Club can result in membership suspension as determined by the Acting General Manager. Club members assume liability for their guests who consume alcohol. The Association, its officers, directors, agents and employees shall not be liable in any manner whatsoever for loss of or damage to any personal property, injury to, or death of, any person caused by Club member's or guest's consumption of any alcoholic beverage while Club member or guest is present at or using the Long House, lounge, pool deck, jacuzzi area, BBQ Hales and Café and/or any other Club facilities.

l. Solicitation for any purpose is strictly forbidden in the Honolulu Park Place Club. Concessions are allowed as approved by the Board of Directors of Honolulu Park Place Association of Apartment Owners subject to such conditions as may be imposed by the Board of Directors at its sole discretion. Concessions may include but not be limited to such areas as: restaurant, massage therapist, golf lessons, group and/or individual fitness instruction. Members are not allowed to provide private lessons for personal financial gain unless approved by the Board of Directors subject to such

conditions as may be imposed by the Board of Directors at its sole discretion. Any unapproved activity in violation of this section will result in the suspension of membership.

m. Pets are not allowed in the Honolulu Park Place Club with the exception of assistance animals¹ accompanying their owner at the Club facilities. All such assistance animals must be on a leash, under control of their owner and wearing the registration tag provided by the Administrative Office at all times while at the Club facilities, except that if the nature of a person's disability makes physical control of an animal impracticable, or if physical control would interfere with the assistance the animal provides, the animal shall otherwise be under its owner's control by voice control, signals or other effective means at all times while at the Club facilities. The Association, its officers, directors, agents and employees shall not be liable in any manner whatsoever for loss of or damage to any personal property, injury to, or death of, any person caused by an assistance animal.

n. Gambling of any kind is not allowed in the Honolulu Park Place Club.

o. The Honolulu Park Place staff is authorized at any time to inquire as to the name and apartment number of anyone on the premises of the Honolulu Park Place Club. Any guest not accompanied by the member they are visiting will be asked to leave the premises and will be escorted out of the Club if they do not leave voluntarily. Members and guests who fail to register will be asked to leave. New members and members with new guests should not be offended if they are questioned as to their status because this rule is for the protection of the members in general.

7. WEIGHT ROOM EQUIPMENT – Fitness orientation and/or qualified instruction is recommended before using the weight training equipment. All equipment is used at the member's risk and liability. Please do not exceed the schedule as suggested by your trainer or physician unless you have consulted with them and have their consent and approval. Cloth towels at least the size of a hand towel must be used at all times when using this equipment. Proper workout attire is required, including but not limited to T-shirts and enclosed rubber soled shoes such as athletic footwear. Street shoes, zories, flip-flops, slippers and other non-appropriate footwear are not allowed when exercising

¹ Assistance animals are animals that work, assist, or perform tasks for the benefit of a person with a disability. They can also be animals that provide emotional support. Assistance animals can include: service animals, emotional support animals, support animals, therapy animals and comfort animals. An assistance animal does not have to be a dog. Cats, birds, rabbits and other animals have been recognized as assistance animals. Assistance animals are not pets.

in the training room. No food or drink is allowed in the fitness area, other than plastic bottles. Glass containers are strictly forbidden. Wipe all equipment after use and return weights to their proper place. Reservations for all activities are made at the Club entrance sign up desk.

8. RACQUETBALL AND SQUASH/BASKETBALL COURTS – Reservations are required. No equipment is provided. Proper athletic attire is required including but not limited to shirts and anti-scuff athletic shoes. Eye protection is strongly suggested. No glass containers are allowed in the court areas. No food or water is allowed in the court areas. Plastic bottles may be kept just outside the courts but not inside the courts due to the damage liquids can cause to court surfaces. Towels should be used in the court areas for the purpose of wiping up perspiration and in order to reduce the risk of injury.

a. The Racquetball Court will be a general use court for low impact activities such as Tai Chi and Yoga. Unacceptable activities due to inherent higher risk of injury would be gymnastics, judo, jujitsu, boxing, and other forms of martial arts. Anyone who is interested in using the court for activities other than racquetball, yoga and tai chi, must submit a written request to the Board of Directors for approval.

9. AEROBIC ROOM – This room is located between the Racquetball and Squash/ Basketball courts and is to be used for low impact activities, ping pong and Fitness on Demand. High risk injury activities such as gymnastics, judo, jujitsu, boxing, and other forms of martial arts are prohibited. Proper workout shoes and attire must be worn. All equipment and exercise mats must be wiped clean and returned to the proper storage area. All equipment is used at the user's risk and liability. Approval for group activities must be obtained from the Honolulu Park Place General Manager prior to use.

10. POOL/JACUZZI – Health regulations require that all people must shower before entering the pool and the Jacuzzi. There is no lifeguard on duty and all users of these facilities are to conduct themselves in a safe and orderly manner.

The following water safety and health regulations must be practiced at all times when using these facilities. The following activities are regulated:

a. Diving, running, jumping, roughhousing, horse playing, screaming, yelling or engaging in any other loud, offensive, lewd or dangerous conduct is strictly prohibited.

b. Ball playing, Frisbee playing and similar games shall not be permitted.

c. Rafts, surf and body boards, inflatable toys and other similar bulky items, including scuba gear are not permitted. Face masks and eye goggles may be worn for swimming. Those who are learning to swim may wear flotation devices.

d. Personal electronic entertainment devices and similar equipment may be used but only with headsets or earphones.

e. All suntan oil, make-up, Bobbie or hairpins, and other items, which may come off and become a hazard in the water and the filtering system of the pool/Jacuzzi, must be removed prior to entering the water.

f. Glass containers, due to their potential hazard are not allowed in these areas.

g. Alcoholic beverages pose a hazard to one's health and should not be used when in the water.

h. Urinating is strictly prohibited and poses a health hazard to others.

i. Cloth towels must be used over the pool furniture while sunbathing.

j. Upon leaving the pool, Jacuzzi, sauna, steam room or showers one must dry off with a cloth towel. Walking around and dripping water on the common elements is strictly prohibited due to the creation of a slip and fall hazard.

k. Children not toilet trained must wear rubber or plastic pants over diapers (or alternatively, disposable diapers) with a bathing suit on top.

l. Users must comply with all posted rules and regulations.

11. LOCKER ROOMS, SAUNA, STEAM ROOM, SHOWERS AND LOCKERS – The locker rooms are located just below the Jacuzzi near the exit to the elevator. Guests and members may use any available locker. The locker may be secured with a personal lock, as long as it is removed by 10:00 p.m. of the same day. Safety, cleanliness and health standards prohibit hair coloring, shampooing, conditioning and shaving in the steam room and sauna. Shaving is allowed at the sink area and the showers in the locker rooms. Horseplay and frolicking in the showers or locker rooms is strictly prohibited. Nudity in the steam room and sauna is not allowed. Drying of garments in the sauna is strictly prohibited as a violation of the City and County of Honolulu Fire Code. No article of any kind is allowed to be placed over the thermostats

in the steam room and sauna. Any personal items left overnight in the locker rooms outside of a rented locker will be disposed of by staff.

12. LOUNGE – The lounge is located up the stairs, near the restaurant. The lounge should be left clean and clear of trash and rubbish. No food containers and beverage cans or bottles should be thrown in the trash can. If tables and chairs are rearranged, they should be placed back in their original location following use. Roughhousing, horseplay, loud noises, inappropriate behavior (lewd, offensive, or dangerous conduct) is strictly prohibited.

a. The lounge television is for use by all residents, and may be reserved as set forth in Paragraph 21(b) below. The television may not be used for video and computer games. To use the television, obtain the TV remote from the Security Desk. You will be asked to leave your fob with Security until the television remote is returned when finished. The television should be turned off when not being viewed. New members should obtain instructions on how to operate the television and other facilities in the lounge prior to using them. Reasonable television volume should be maintained. Use of the television should be kept to one hour to allow others the opportunity to watch their program. The person with the television remote control will take precedence to view the television over someone who manually turned it on. If you wish to view a DVD or pay-per-view event which you are willing to pay for out of your own pocket, you may reserve the use of the television for up to two hours by signing up at the Security Desk provided it does not interfere with an AOA-sponsored television event for Honolulu Park Place residents. You should arrange for a pay-per-view event through the General Manager in sufficient time before the start of the scheduled event.

b. Refrigerator and Microwave. Items should be removed from the refrigerator and microwave. Any items left will be thrown out. The refrigerator and microwave should be wiped clean after use.

13. POOL TABLE – Inside the lounge is the pool table. Reservations are required. No food or beverages are allowed on or near the pool table. Members who use the pool table are responsible for protecting all the pool game equipment from abuse and damage. All equipment must be returned to their proper places. Please inform Security immediately if there is any damage to the equipment while you are using it or if you see anyone damaging or improperly using the equipment. Always brush off the table when finished. Inexperienced players should play under the supervision of a knowledgeable player. Children under the age of 10 should be accompanied by an adult.

14. BOWLING AREA – The bowling lanes are located in the lounge area, up the stairs above the restaurant. Bowling balls and bowling shoes are provided. Bowling shoes must be worn when bowling. The Club bowling shoes may not be worn outside of the bowling area, including the lounge area, the restaurant or the restrooms. Bowling shoes must be worn with socks. Absolutely no street shoes, tennis shoes, socked or bare feet will be allowed on the bowling lanes. Do not attempt to repair the bowling lanes if there is mechanical failure. No members are allowed behind the bowling pins. Please call Security for assistance. Members are responsible for damage to the lanes caused by negligence of member or their guest. For safety reasons, no children below the age of 5 are allowed in the bowling area. Reservations are required.

The following facilities are located on the Koi Deck, which is on the eighth (8th) floor:

15. LONG HOUSE – This is a meeting hall with a full kitchen, including commercial size ice machine, refrigerator and stove. Chairs are provided in this facility. Members can use this facility by making a reservation with the General Manager's office. However, the Long House cannot be reserved for numerous, consecutive time periods. Schedules, deposits, usage fees, guest limitations, including parking and their procedures do apply. Maximum usage is 38 people; 25 people for sit-down dinner. Long House guests are not permitted to use other facilities of the Club during their scheduled function.

16. HALES – Gas grills connected to picnic-type tables with a roof, called Hales, are available for members to use. Reservations to use these Hales are required and can be made using the sign-up sheets at the Security Desk. Members must clean the gas grill and leave the area in a neat and orderly manner after use. Failure to maintain the area after use may result in suspension of privileges, assessment of a cleaning fee and/or appropriate charges for maintenance and/or cleaning.

17. TENNIS COURT – The tennis court is reserved in the same manner as other facilities, by signing up. All equipment must be provided by the member. Proper attire is required. Especially important is the wearing of proper shoes approved for tennis courts, such as anti-scutt athletic shoes. Do not turn on the tennis court lights unless you will be playing on the tennis court in the dark. No hard sole or street shoes are allowed on the tennis court. Jumping over or leaning on the tennis net is prohibited. Bicycles, tricycles, skateboards, roller skates, roller blades or similar devices are strictly prohibited on the tennis court.

18. GOLF PUTTING GREEN AREA – Located Diamond Head of the tennis court and at the Mauka end of the Koi Deck. The putting green area can be used for

purposes as approved by the General Manager. Divots, if made by accident, should be replaced immediately.

19. GOLF DRIVING RANGE STATIONS – There are four (4) golf driving range stations located at the Mauka end of the Koi Deck and Diamond Head of the tennis court. If the driving net is not tied down, or if the net is damaged, please contact Security or a staff person to secure the net. DO NOT use the driving range when the net is not tied down or if damaged, as this can be very dangerous and is strictly prohibited.

20. KOI POND – The pond has Koi fish. The fish are fed on a regular basis with a special diet. FEEDING THE FISH IS ABSOLUTELY PROHIBITED. Dumping of trash of any kind in the Koi Pond is strictly prohibited. No fishing! Please do not add any fish, any other living creatures, or any other item to the Koi Pond.

21. RESERVATIONS – Sign-up sheets are at the Club entrance sign up desk for use of the facilities listed below. Blank sign-up sheets will be posted every Sunday morning at 5:00 a.m. for the following week. Members may not sign someone else's apartment number to a time slot. The Staff reserves the right to cancel reservations in violation of these rules. The spirit of good sportsmanship shall rule and govern all activities of the Honolulu Park Place Club.

a. Pool table, bowling lanes, racquetball court, squash/basketball court, tennis court and Fitness on Demand. Use of these facilities is limited to one hour per day for each event. Members may not sign-up for the same time slot more than one time a week. If someone has signed up for a time slot and does not show up 15 minutes after the scheduled reservation time, the facility is open to anyone on a first come, first served basis. Non-reserved use of a facility is permitted, but it must be surrendered to any member who has a subsequent reservation and shows up to claim the facility within the 15 minute grace period.

b. Lounge Television. You must reserve the TV if you want to use it for more than one hour at one time. Use is limited to two hours per day. Anyone watching the television without a reservation must surrender it with the remote to the member who has reserved it, unless it is later than 15 minutes past the reserved time. If someone has signed up for a time slot and does not show up 15 minutes after the scheduled reservation time, the television is open to anyone on a first come, first served basis.

22. ENFORCEMENT – Compliance with the Honolulu Park Place Club Rules is the legal and financial responsibility of each owner and member. Honolulu Park Place Club

members who use these facilities will be held accountable for the conduct of their guests, including but not limited to, damage to the property or violations of the House Rules, By-Laws and other governing regulations of Honolulu Park Place. Failure to comply with these rules and regulations may result in a fine or suspension of membership and entry into the Honolulu Park Place Club for a period of time to be determined by the General Manager. Fines will be assessed in accordance with the provisions of the Association's House Rules. Any assessed fine or suspension may also be appealed in accordance with the procedures set forth in the Association's House Rules. All members and guests must sign a waiver of liability as a condition to use of the Club. The Association, Board of Directors, Governors, Staff and Managing Agent shall not be liable in any manner whatsoever for the loss of or damage to any personal property, injury or death of any person while on the premises of Honolulu Park Place.

23. FIRE EXITS – Fire exits are located in the following areas: the lobby level, by the lower lobby level, by the bowling alley and by the catwalk, which leads from the restaurant over the mezzanine area of the weight room. In addition, fire exits are located on the Koi Deck, by the restrooms and Mauka of the putting green area. The normal day-to-day exits are the lobby level and the lower level near the men's and women's locker rooms into the elevator lobby.

24. RESTAURANT – The restaurant is located on the lobby level and is for the use of the members and their guests. Members who are bringing guests to patronize the restaurant do not have to count restaurant patrons against their weekly or monthly guest allocation, provided that these patrons do not use the other facilities of the Club. The restaurant is an independent concessionaire of the Association. The seating area is intended for use by residents and their guests while patronizing the restaurant. Utilizing the seating area is restricted to café hours of operation.

25. RESPONSIBILITY – Members of the Honolulu Park Place Club have the duty, right and responsibility to report all damages of the facilities to the General Manager, staff, or security. It is the unit owner's responsibility to make their respective guests aware of the Honolulu Park Place Club Membership Rules and to make their respective tenants aware of the Honolulu Park Place Club Membership Rules, by incorporating and/or referencing these rules into their rental agreements with their respective tenants.

26. HONOLULU PARK PLACE TELEPHONE NUMBERS –

General Manager	546-1212
Security	546-1213