

Honolulu Park Place Fire Evacuation Plan Please Read

Dear Resident,

Please read and become familiar with this Fire Emergency Procedures plan in the event an emergency occurs. We suggest that you take your family through the evacuation plan so they will become familiar with the building and know what to do in an emergency. Knowing these procedures could save your life. We suggest that you post this plan on the back of your front door, or have it readily available in the event of an emergency.

On the first working day of each month, at 11:45 a.m., Honolulu Park Place conducts fire drills throughout the building. Do not be alarmed by these drills. They coincide with the City & County of Honolulu Civil Defense drills.

You are requested to come to the office and report any special attention anyone in your apartment needs during an emergency situation (elderly or handicapped persons needing assistance going downstairs, etc.). If you have any questions concerning these matters, please call our office at 546-1212.



Walters Miranda
General Manager

FIRE EMERGENCY PROCEDURES

1. **If you have a fire:** Should a fire occur in your apartment, go immediately to the hallway, taking your house key with you. Close the door behind you and sound the alarm (pull stations are located at each fire exit and elevator lobbies on each floor). **Do not return to your apartment** (proceed to step 5).
2. **If you hear the fire alarm:** Upon hearing the fire alarm signal (slow whoop electronic tone), **do not panic!** Keep calm, go immediately to your apartment entrance. Feel the door with your hand before you attempt to open it.
3. **If your door is hot** to the touch, or if smoke is seeping through your door, do not open the door! Seal off all cracks around the door with a damp towel to keep the smoke out. Then proceed to your lanai, close the door, and yell "FIRE" to alert other residents and incoming firemen.
4. **If your apartment door is cool** to the touch and there is no evidence of smoke, open the door only a crack, at first. Slowly open it all the way, if you determine that it is safe to do so.
5. **Go to the fire stairwell nearest you** (see Fire Evacuation Plan) and proceed down to the ground level, out the door, and away from the building and fire fighting activities. Do not go to the elevator areas. **During an emergency the elevators automatically go to the lobby and lock out.** Do not waste your time trying to use the elevators.
6. **Do not telephone Security** to find out what is happening. A broadcasted message (through the speaker in your apartment and in all hallways) will alert you to what is happening. If no message is heard and the fire alarm is silenced, that means the situation is all clear.
7. And the most important note: **DO NOT PANIC!**
Remain calm and if you are able, help the disabled and the elderly.

Note: When the fire alarm is deactivated (turned off) the stairwells will automatically lock. However, there is an intercom located at the bottom of every stairwell. Notify Security by the intercom and they will let you out. We will send someone through the stairwells to allow you access back into the hallways, if you should get locked inside. Knocking on the hallway door could let others know that you are trapped inside. Do not panic, be patient.

ALL OTHER EMERGENCIES

We recommend that you call 911 for any other emergency (Police or Ambulance) other than fire (follow the above procedure). If the situation allows, we recommend that you also notify Security at 546-1213. Please keep the Security number near your phone.

Honolulu Park Place Fire Evacuation Floor Plan



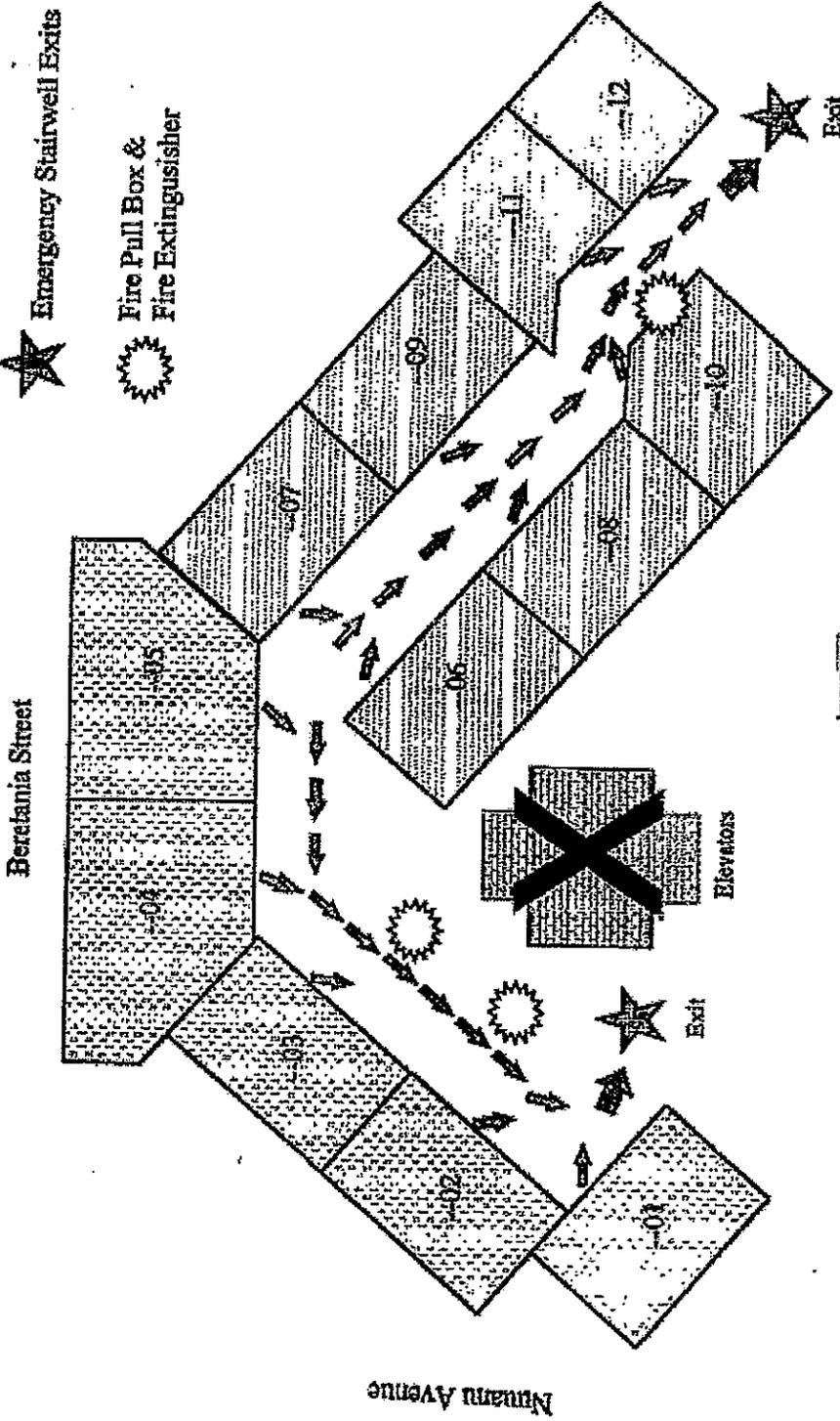
Elevator Area DO NOT ENTER



Emergency Stairwell Exits



Fire Pull Box & Fire Extinguisher



01,02,03,04 & 05 Units exit through the Lower level Fire exit doorway on the Nuuanu Ave side of the building. Then go down the street away from the building toward Kukui St. and meet across the street in the parking lot next to the Church on Beretania St.

06,07,08,09, 10, 11 & 12 Units exit through the Lower level Fire exit doorway facing Honolulu Tower. Walk down the steps and out towards the street & cross the street and meet in the parking lot next to the church on Beretania St.