

MINUTES OF THE BOARD OF DIRECTORS' MEETING
OF HONOLULU PARK PLACE
Thursday, December 14, 2017
6:00 P.M. HONOLULU PARK PLACE-LONG HOUSE

CALL TO ORDER

President Rick Baldwin called the meeting of the Board of Directors of Honolulu Park Place to order at 6:07 p.m.

ESTABLISH A QUORUM

A quorum was established.

Members Present: Rick Baldwin, Dennis Padlock, Chuck Arthur, Craig Williams, Katherine Crosier, Richard Rahn, Kelly Brehm and Christine Trecker.

Member Excused: Dinora Gil

Present by Invitation: Tom Heiden, Hawaiiana Management Account Executive; General Manager Garry Belen; Operations Manager Walters Miranda

APPROVAL OF MINUTES

Director Brehm move and Director Arthur seconded the motion to approve the minutes of Regular meeting and Executive Session of October 17, 2017. The motion was approved with one correction.

HOME OWNERS' FORUM

3902 Hood; 3908 Yoshikawa

TREASURER'S REPORT

Treasurer Rahn provided an overview of the October 2017 Financial Statement.

Treasurer Rahn left the meeting at 6:48 p.m.

GENERAL MANAGER'S REPORT/CLUB MANAGER'S REPORT

GM Belen and Walters Miranda provided a General Manager's Report.

UNFINISHED BUSINESS

A. Energy Efficiency project – Heat Pumps – Committee Chair moved to allow Shaka Engineering to inspect and clean all eight (8) hot water tanks at a cost not to exceed \$20,000. Director Arthur seconded the motion and it passed unanimously.

NEW BUSINESS –

A. Ratification of Holiday Expenditures – The Board unanimously ratified a number of annual holiday expenditures. – (1) The Board approved a \$2000.00 increase from last year's Association Christmas party (which was \$4000.00). (2) The Board approved \$12,000 for employee Bonuses in 2017 in the 2017 budget. (3) A \$1,000 bonus for the General

Manager Garry Belen. (4) A \$500 Bonus for Walters Miranda. (5) A \$1,000 expenditure for the employee Christmas Party..

- B. Approval of the General Manager's Employment Agreement and General manager's Duty Guide – The Board unanimously approved both documents.
- C. Purchasing Hui – The Board discussed utilizing the services of the local entity “The Purchasing Hui”. After discussion the matter was dismissed without action.

EXECUTIVE SESSION

The Board adjourned into an Executive Session at 7:45 p.m.

The Board reconvened the Regular Meeting at 8:15 p.m.

DATE AND TIME OF NEXT BOARD MEETING

The next regular meeting of the Board of Directors will be announced.

ADJOURNMENT

There being no further business Director Arthur moved to adjourn the meeting. The motion was accepted unanimously and the meeting was adjourned at 8:12 p.m.

Respectfully submitted,

Approved

Tom Heiden
Recording Secretary

Craig Williams
Secretary